

CARA FAMILY DETENTION PRO BONO PROJECT

CARA PROJECT MANAGING ATTORNEY

(TEMPORARY 3 MONTH, WITH POTENTIAL EXTENSION TO 6-MONTHS)

SCOPE OF WORK

PROJECT SUMMARY: The CARA Family Detention Pro Bono Project is a collaboration of the Catholic Legal Immigration Network, the American Immigration Council, the Refugee and Immigrant Center for Education and Legal Services, and the American Immigration Lawyers Association in response to the Obama Administration's ongoing persistence to preserve the flawed deterrence policy it began in June 2014. The Project provides limited legal representation and assistance to women detained with their children at the South Texas Family Residential Center (STFRC) and the Karnes Residential Center. The Managing Attorney position will focus on operations of the Project at STFRC which is co-managed by CLINIC, the Council, and AILA.

DURATION: 3 months with possibility of extension up to 6 months.

TARGET START DATE: June 2016. Housing is available.

POSITION SUMMARY: The CARA Family Detention Pro Bono Project seeks a contract Managing Attorney **based in Dilley, TX** to manage a team of full-time staff and volunteers, provide legal advice and representation to clients in accordance with the best practices and rules of conduct of the profession, provide on-the-ground guidance to the advocacy team for litigation efforts, and participate in regular program management and government liaison meetings.

The CARA organizational leadership determines the overall project objectives and available resources. The Managing Attorney plans and carries out deliverables, resolves most of the conflicts, coordinates work with others and interprets policy on own initiative. The Managing Attorney keeps the leadership informed of progress, potentially controversial matters, or far-reaching implications.

DELIVERABLES: The CARA Project, contract, Managing Attorney shall be responsible for the following deliverables:

- Works with OTG staff and CARA organizational partners to run on the ground operations of the project in Dilley, Texas.
- Manages CARA Project OTG staff.
- Liaises with government officials to raise issues that arise.
- Oversees volunteer management and assesses volunteer skill each week to ensure best possible volunteer experience.
- Communicates regularly with CARA organizational leadership.
- Serves as face OTG of CARA Family Detention Pro Bono Project to the public, including media.
- Primary point of contact with support teams, including Bond Team and Request for Rehearing Team
- Other functions necessary to ensure successful completion of the project.

BACKGROUND: The CARA Family Detention Pro Bono Project requires contract attorney to have the following:

- Law Degree (J.D.)
- Admission to practice law in any state and/or the District of Columbia
- 5+ years immigration law practice experience

- 2+ years of experience in supervising staff, students, or volunteers
- Bi-lingual, English/Spanish (conversational, speaking and writing), preferred
- Demonstrated knowledge and skill in managing pro bono programs, preferred
- Commitment to working long hours

SUBMISSIONS: Qualified and interested individuals should submit resume, and desired salary, in confidence to CLINIC's Business Manager Fanette Jones at fjones@cliniclegal.org.