U.S. CUSTOMS AND BORDER PROTECTION Department of Homeland Security

Houston Field Office

PUBLIC INFORMATION NOTICE

DATE: January 12, 2015

NUMBER: HOU-15-001

FOR FURTHER EMAIL: CBPHOUI94@cbp.dhs.gov

SUBJECT: Electronic (paperless) I-94 Issues

Customs and Border Protection (CBP), Houston Field Office (HFO), issues this Public Information Notice (PIN) to announce that the HFO will establish a pilot program to begin accepting requests, **via email**, to review issues with electronic I-94s that may contain erroneous information such as an incorrect "admitted until" date, incorrect biographical information and/or incorrect classes of admission. The pilot program will end on January 15, 2016.

Travelers that arrived at a location listed below or are currently located in a location listed below may send a request regarding an issue with a previously issued I-94 to CBPHOUI94@cbp.dhs.gov.

The request should include:

- 1. A statement setting forth the issue and requesting that the issue be resolved;
- 2. A copy of the Passport biographical page;
- 3. A copy of the United States Visa, if applicable;
- 4. A copy of the most recent admission stamp in the passport;
- 5. A copy of the boarding pass or the flight information;
- 6. The person's address and telephone number in the United States; and
- 7. The Form DHS 590, Authorization to Release Information to Another Person, if applicable. (The form can be obtained at https://www.dhs.gov/xlibrary/assets/tsa/dhs-form-590.pdf)

Locations within the Houston Field Office:

Houston, Texas Dallas, Texas Austin, Texas San Antonio, Texas Corpus Christi, Texas Port Arthur, Texas Lubbock, Texas Midland, Texas Amarillo, Texas Oklahoma City, Oklahoma Tulsa, Oklahoma

Questions regarding this PIN should be sent to CBPHOUI94@cbp.dhs.gov

Judson Murdock, II

Director, Field Operations

Houston, Texas